

COUNTY OF ALAMEDA

ADDENDUM No. 1

to

RFP No. 2019-SSA-WBA-CW Stg1

for

CalWORKs Stage One Child Care Program

Clarification and Modifications of RFP Specifications

From Bidders Conferences held February 7 & 8, 2019

Addendum Issued February 14, 2019

For complete information regarding this project, see RFP posted at

https://www.acgov.org/gsa_app/gsa/purchasing/bid_content/contractingdetail.jsp?&searchContract=stage one&BID_ID=2075

or

https://alamedasocialservices.org/public/departments/agency_administration/finance/funding_opportunities/index.cfm

or contact the County representative listed below.

Thank you for your interest!

Contact Person: Sally Ianiro, Program Financial Specialist

Phone Number: (510) 267-8633

Revisions to RFP Specifications, Terms, and Conditions

The following sections have been modified to read as shown below. Changes made to the original RFP document are in bold print and highlighted, and deletions have been noted with strike through type.

I. Pages 7 & 8, Item F, Parts 2 & 3

2. Contractor must have continual access to a facility that is:
 - a. Located in the region in which bidder is submitting a proposal;
 - b. In compliance with all applicable state and local building and fire codes;
 - c. **Large enough to comfortably house the required meetings with CalWORKs participants.**
3. ~~Large enough to comfortably house the required meetings with CalWORKs participants. Contractor will maintain staff that have:~~
 3. **Contractor will maintain staff that have:**
 - a. A demonstrated track record of providing successful child care services;

II. Page 22, Item F, Part 1

F. PRICING

1. Prices quoted shall be firm for the first **36** ~~30~~ months of any contract that may be awarded pursuant to this RFP

III. Exhibit B, 3rd and 6th paragraphs

EXHIBIT B

BUDGET REQUIREMENTS

RFP No. 2019-SSA-WBA-CW Stg1

Bidders shall submit budgets on the budget form in the Bid Response Packet, Attachment No. 1.

In order to fairly compare proposals, bidders may not make alterations or changes of any kind to budgets once a Bid Response Packet has been submitted for consideration by the Community Selection Committee.

Bid responses that do not comply will be subject to rejection in total. The cost quoted shall include all taxes and all other charges, including travel expenses, and is the cost the County will pay for the initial **36-month** ~~30-month~~ term, with optional two additional years, of any contract that is a result of this bid.

A Stage One Child Care contract will consist of two categories of costs, operating costs to administer the program, and direct payments to child care providers. Bidders will submit proposals for operating costs only; SSA will project provider payments.

Bidders shall include a line item budget for a 36-month contract (contract to start July 1, 2019) of costs to administer a CalWORKs Stage One Child Care Services program in the region or regions selected. An approved Excel spreadsheet shall be used as Exhibit B in the Bid Response Packet (see page 10). The line item budget must include only direct services/operational costs for a 36-month period. SSA will add provider payments at the time of contract execution.

Bidder shall include an explanation of costs and describe how each cost is necessary and supports implementation of the proposal. (**4 pages** ~~3 pages~~ are allowed)

IV. Page 6 of Attachment No. 1 – Bid Response Packet

Bid Response Packet		Check Boxes
Item		✓
1.	Bidder Information and Acceptance (page 5 of Attachment No. 1 – signed Blue ink)	
2.	Agency Background – 1 page allowed	
3.	Relevant experience – 2 pages allowed	
4.	Administrative/Organizational Capacity/Staffing – 5 pages allowed	
5.	Program Design/Implementation Plan/Schedule – 5 pages allowed	
6.	Cost Efficiency/Fiscal Management – 3 pages allowed	
7.	Budget Form – 1 page allowed.	
8.	Budget Narrative – 4 pages 3 pages are allowed.	
9.	Service Flow Chart – 1 page is allowed.	
10.	Projected Staff – 2 pages allowed	
11.	Current References – 2 pages allowed	
Total pages allowed		27 26

V. Page 9 of Attachment No. 1 – Bid Response Packet, 4th paragraph

Budget Line Item Narrative: Bidder shall include an explanation of costs and describe how each cost is necessary and supports implementation of the proposal.
(4 pages ~~3 pages~~ are allowed)